



THE TRAINLINE SELF BOOK



Account tools | Home | Contact us & Help | My account | Basket (0) | Logout









Once logged in, enter your journey details as follows:



The **Saved** dropdown is for any favourite journeys you've previously saved into **My** account

Entering the first few letters of **your preferred station names** in the 'From' and 'To' fields prompts a pop-up list with clickable options. You can also use station codes – or the mapstyle **Station finder**

A date 'pop-up' plus 'Today/Tomorrow' and 'Same day/Next day' buttons help you **specify dates and times out and return**. You can also check boxes for 'one way' or 'open return' fares at this stage. Further drop-downs enable you to specify preferred times.

All you need to do now (apart from specifying any railcard/s you might be using – see next section) is to use the drop-downs to indicate the number of adults and children under 15 travelling.

Click **Get times & tickets** to see the trains available that match your preferred dates/times.





Click Station finder link to search for stations on a map by keying in a location:



The portal can take into account a range of railcard discounts at individual traveller level, even if there are several passengers on the same booking.

Simply check the **Railcards** box and use the drop-downs to bring up the railcard options available and enter the number of passengers to which a specific card(s) applies:



Click **Add railcard** to apply an additional railcard of a different type to either one or more passengers on the booking.

Click **Get times & tickets** to see the trains available that match your preferred dates and times.





Once you've entered your preferences, click Get times & tickets to go to a screen displaying trains matching your preferred dates and times:



journey to show a new Search pop-up.

prices to view the tickets available.

See Train times & tickets example screen next.





This screen displays the **cheapest Standard** and **First Class single fares** for **outward** and **return journeys** (if requested) of which the cheapest are highlighted. **Cheapest returns** then follow below.

Clicking to select specific trains shows a **costed Journey summary** including the **savings** you're making.

Λ

	Out Tuesday Manchest Euston EU	Out Tuesday 28 Jan 2014 Manchester Piccadilly MAN to London Euston EUS			Return Wednesday 29 Jan 2024 London Euston EUS to Vanchester Piccadilly MAN			er	
	<earlier< th=""><th></th><th></th><th>Later ></th><th>< Earlier</th><th></th><th></th><th>Later></th><th></th></earlier<>			Later >	< Earlier			Later>	
Dep	art 08:55	MAN 09:15	MAN 09:35	MAN 09.55	EUS 09:00	09:20	EUS 09:40	EUS 10:00	\
An	Ve 11:08	EUS 11:24	EUS 11:43	EUS 12:05	MAN 11:07	MAN 11:28	MAN 11:49	MAN 12:07	
Durat	on 2h13m	2h 9m	2h 8m	2h 10m	2/7m	2h 8m	2h 9m	2h 7m	_
Chang	es 20	0 9	80	00	20	0 0	80	0	Journey summary
		Cheapest		Cheaper				Cheepest	Total for 1 Adult, 0 Child
Cheapest Standard Sin	£70.00	© £35.50	£39.85	© £35.50	£70.00	€35.50	© £39.85	£27.00	£62.50 Next) Saving £17.20 Quick Bury
	-								Out: 09:55 28 Jan 2014
Cheapest First Class Sin	gle 🔘 £140.00	© £140.00	© £67.50	© £53.00	© £67.50	© £67.50	© £53.00	© €53.00	Manchester Piccadilly to London Euston 0 changes
Niew all single tick	ets								 Specified train only. No refunds. This ticket is only valid when travelling exclusively on Virgin Trains.
ff-Peak Return									Return: 10:00 29 Jan 2014
thin 1 month. £79.	70		0	0			0	0	London Euston to Manchester Piccadilly 0 changes
nytime Return avel any time of day, return ithin 1 month. 6321.	00 🔿	0	0	0	0	0	0	0	 Specified train only. No refunds. This ticket is only valid when travelling exclusively on Virgin Trains.
lest Coast Corporate cludes complimentary grade to First Class seating £840.	00 ©	0	0	0	0	0	0	0	
rst Anytime Return avel any time of day, return ithin 1 month. £459.	0 0	0	0	0	0	0	0	0	

Additional links show even more options with View all single tickets Click here to view slower trains for cheaper tickets (see 2.4.7). Once you're happy with your selection, choose Next to progress to Travel options





Travel options

Who is travelling?								
This book Lead pas	ing is for Someone e senger Surname	lse 🔘 Mys	elf First name (optional)	Search				
Seat rese	ervation(s)							
Direction	No preference	•	Table seat	Power socket				
Position	No preference	•	Near luggage rack	Near toilet				
Coach	No preference	•	guaranteed. We'll meet your requireme	ents whenever possible.				
Туре								

If you are a travel booker you will have the option to book for yourself or someone else. If you are a traveller only booking for yourself your profile will default automatically.

If booking for someone else : Enter the surname of the traveller and hit "search" If the traveller does not have a profile you will have to contact the travel team to have a profile created.

You can enter seating preferences in the next section and if seat reservations are possible a seat will be assigned on the next page where you will also have the option to see the seat map on the train (where applicable)





1. Journey (details	2. Train times	3. Choose seats	4. Getting tickets	5. Payment			
Select a Delivery Option								
Select bel	ow							
*	Self-service tick You will need a p Tickets will be re	xet machine payment card and your collection ady for collection 30 minutes a	n reference. ifter booking.					
Collecting	from self-serv	ice machine						
Ava	ailable Stations:	GLASGOW CENTRAL	¥					
Your confirmation details will be mailed to the following email address.								
Email	collection ref to:							
					Continue			

Where do you want to pick up your ticket :

- Self Service Ticket Machine you will be asked which station you would like to collect the tickets from (this does not have to be the station you are travelling from)
- Mobile Ticketing you can choose to collect your ticket on the trainline app using link from your confirmation email
- Print at Home available on selected routes

Email Confirmation :

• You will have to add the email address you wish to receive the confirmation. If more than one address you can separate with a ;



Shopping basket

Items will remain in your basket for up to 24 hours

Journey: Glasgow Central to London Euston							
Outward - Thursday 27th O	ctober 2016						
Depart	Arrive	Seating	Travel by				
12:40 Glasgow Central	17:15 London Euston	Coach H, Seat 02 (Window)	Virgin Trains (First class)				
Lead traveller for this jo	urney						
Craig Patterson							
Getting your tickets							
Self-service ticket machine							
Collect your ticket(s) from the	ticket machine at Glasgow Cent	ral or any of over <u>1000 stations</u> .					
Ticket details							
First Anytime Single				£96.00			
1 Adult(s) with promotion Net Fa	re @ £96.00						
Only valid on booked Virgin Trains services.							
Flexible ticket with no time restrictions on when you can travel.							
In the second							
Journey price				£96.00			
Beeline entre							
Booking summary							
Journey price: Glasgow Centra	al to London Euston	Rer	nove	£96.00			
First Anytime Single, 1 Adult							
Booking fee				£2.50			
Total booking cost				£98.50			

The next stage summarises your booking before the tickets are issued. Your booking has been saved into the "shopping basket"

"Shopping basket "will store your bookings for 8 hours without booking, so you can go back in within that time and confirm.

If you are happy with your selection just click 'proceed to payment' If you wish to book another journey for the same traveller you can 'Add another journey' which will then take you back to the search page to look for another train to add to your basket.